

Travel Approval Form

Department: STOP

Event Name: Interdiction Workshop

Location: San Antonio

Event Dates: 01/21/26 - 01/23/26

Purpose:

- Required Continuing Education/Certification
- Job Training
- Other: _____

Court Decision: <small>This section to be completed by County Judge's Office</small>
 12/08/2025

Name of Attendees:

[Redacted area with three horizontal lines extending to the right]

4 Investigators

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

Overnight Travel

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:

[Handwritten signature in blue ink]



Relentless LLC DBA Desert Snow

1634 S 3rd Street
Lincoln, NE 68502
(406) 291-5220
billing@desertsnow.com

BILL TO

STOP Special Crimes Unit
PO Box 676
Cleburne, TX 76033

INVOICE 17543

DATE 11/17/2025

DUE DATE 12/17/2025

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
2026 Training	3 Day Criminal Interdiction Workshop (Hands-on) Course Location: San Antonio, Texas Course Date(s): Jan. 21, 2026 to Jan. 23, 2026 (3 days) Registrant #1 Details: [REDACTED]	1	749.00	749.00

Payment Methods:

Credit Card: Call 405-293-9800 *Nonrefundable 3% Processing Fee

TOTAL DUE \$749.00

Check: Mail to 1634 S 3rd Street, Lincoln, NE 68502

Cancellation Policy:

All cancellations must be made in writing (email preferred) and are subject to the refunds listed hereafter:
100% refund with more than 30 days' notice;
75% refund with 29 to 15 days' notice;
50% refund with 14 to 2 days' notice;
No refunds with less than 48 hours notice.
Number of days is calculated by using the earliest start date/time of the training.

Late Fee:

Invoices not paid within 30 days of course completion will be subject to a 10% late fee.



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 1634 S 3rd Street
 Lincoln, NE 68502
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BILL TO

Burleson Police Department
 PO Box 676
 Cleburne, Texas

INVOICE 17545

DATE 11/17/2025

DUE DATE 12/17/2025

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
2026 Training	3 Day Criminal Interdiction Workshop (Hands-on)	2	749.00	1,498.00
	Course Location: San Antonio, Texas			
	Course Date(s): Jan. 21, 2026 to Jan. 23, 2026 (3 days)			
	Registrant #1 Details:			
	[REDACTED]			
	Registrant #2 Details:			
	[REDACTED]			

Payment Methods:

Credit Card: Call 405-293-9800 *Nonrefundable 3% Processing Fee

TOTAL DUE

\$1,498.00

Check: Mail to 1634 S 3rd Street, Lincoln, NE 68502

Cancellation Policy:

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 75% refund with 29 to 15 days' notice;
 50% refund with 14 to 2 days' notice;
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Late Fee:

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If you have any questions regarding this invoice please contact:
 billing@desertsnow.com | 406-291-5220



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 1634 S 3rd Street
 Lincoln, NE 68502
 (406) 291-5220
 billing@desertsnow.com

BILL TO
 STOP Special Crimes Unit
 PO Box 676
 Cleburne, TX 76033

INVOICE 17544

DATE 11/17/2025

DUE DATE 12/17/2025

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
2026 Training	3 Day Criminal Interdiction Workshop (Hands-on)	1	749.00	749.00
	Course Location: San Antonio, Texas Course Date(s): Jan. 21, 2026 to Jan. 23, 2026 (3 days)			
	Registrant #1 Details: [REDACTED]			

Payment Methods:
 Credit Card: Call 405-293-9800 *Nonrefundable 3% Processing Fee

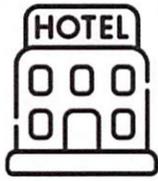
TOTAL DUE \$749.00

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TRAVEL HOTEL RESERVATION REQUEST

(EMAIL TO PURCHASING at pur@johnsoncountytexas.org)

DATE: 11/14/2026

DEPARTMENT: STOP

PERSON SENDING REQUEST: Micah Short EXT: 3700

Person (s) Name Attending:

1.	[REDACTED]
2.	[REDACTED]
3.	
4.	
5.	
6.	

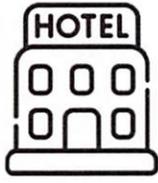
*If LEOSE Funds are being used to pay for the room upon check out, please check LEOSE FUNDS below:

LEOSE FUNDS

Function Attending: 2026 Southwest Chapter Training & Technology Exhibition

Hotel Name: Omni La Mansion del Rio
Hotel Address: 112 College St.
City: San Antonio State: Texas Zip: 78205
Hotel Phone# 877-504-8966
Special Requirements:
Conference Hotel Block Code:
Conference/Training Website: https://www.omnihotels.com/specials/government-rates
How many rooms needed: 2
Date of Check In: 1/20/26 Date of Check Out: 1/23/26

NOTE: When the Purchasing Department reserves the hotel room, payment will be processed and paid for on the travel credit card. ALL Travel PO's MUST be in place prior to travel. The hotel receipt will need to be receipted on your PO upon return. If the traveler does not obtain a hotel receipt upon check out, it's the travelers responsibility to call the hotel and obtain a copy for receipting.



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(EMAIL TO PURCHASING at pur@johnsoncountytexas.org)

DATE: 11/14/2025

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LEOSE FUNDS

Function Attending: Interdiction Workshop

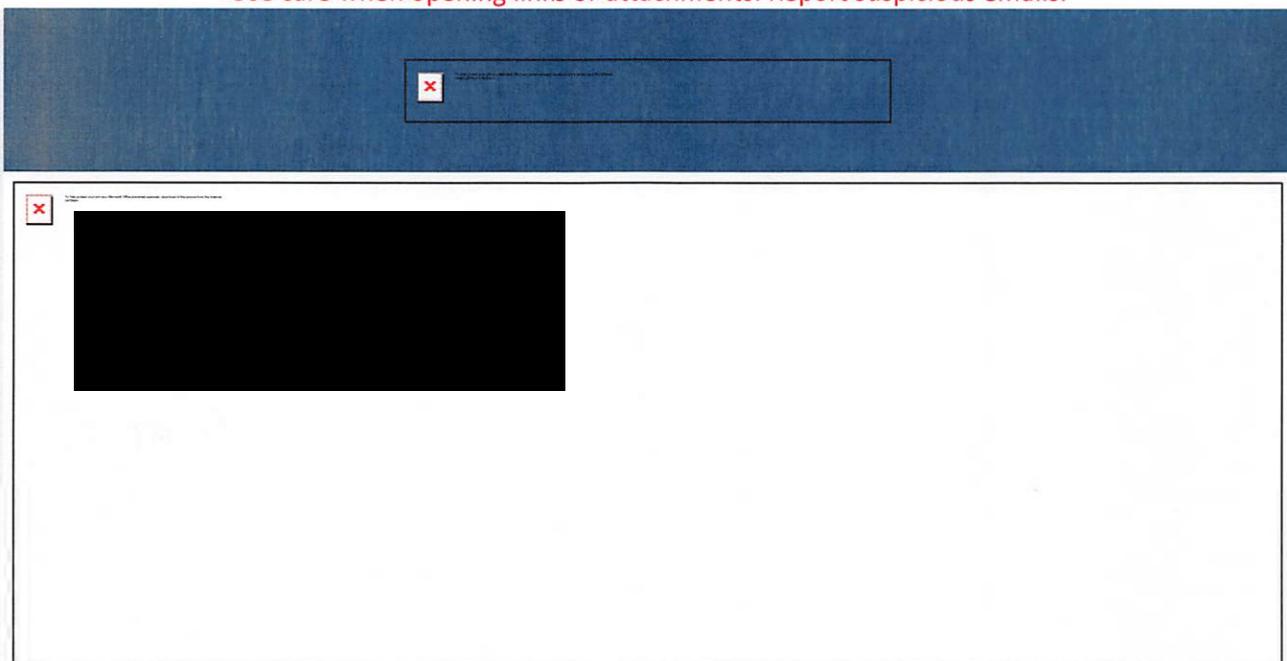
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Micah Short

From: Omni Hotels & Resorts <reply@em.omnihotels.com>
Sent: Friday, November 14, 2025 1:05 PM
To: Purchasing
Subject: Your Reservation Confirmation for Omni La Mansion del Rio

CAUTION: This email originated from outside of the Johnson County email system.
Use care when opening links or attachments. Report suspicious emails.



Omni La Mansion del Rio

 112 College Street, San Antonio TX 78205

 Phone: 210-518-1000

 [Driving Directions To Hotel](#) ►

Your Reservation

Status: **Confirmed** | Confirmation # **40062662307**

VIEW/MODIFY RESERVATION



CHECK IN:

01/20/2026

(after 4:00 PM)



CHECK OUT:

01/23/2026

(before 12:00 PM)

Welcome 

We are pleased to inform you that the following reservation has been confirmed but not linked to a Select Guest member account. [Join now](#) or [log in](#) to add this to your account.

Thank you for booking with Omni Hotels & Resorts. As part of our *Say Goodnight to Hunger* initiative, we will make a donation to a local Feeding America network food bank with every direct booking.

OMNI HOTELS & RESORTS

reservations@omnihotels.com

Reservation Summary

GUEST


411 Marti Dr
Cleburne TX 76033 US 76033

OCCUPANTS

1 Adults, 0 Children

YOUR STAY

3 Nights, 1 room(s)

ROOM 1

Deluxe Room - 1 King

RATE

Government Rate

Cancel by 12PM on 01/18/26 to avoid \$164.38 penalty.
Deposit not required

SUB-TOTAL

Nights (3 Nights) : \$411.00 USD

Taxes (room only): \$70.74 USD
Texas Recovery Fee: \$6.18 USD
PID Fee: \$5.22 USD

ADDITIONAL ITEMS

GRAND TOTAL

\$493.14 USD

MC *****1849
Deposit not required

CANCELLATION POLICY: Cancel by 12PM on 01/18/26 to avoid \$164.38 penalty.

Additional charges may apply. Please read full terms and conditions,
reservation FAQs, property policies & parking information .

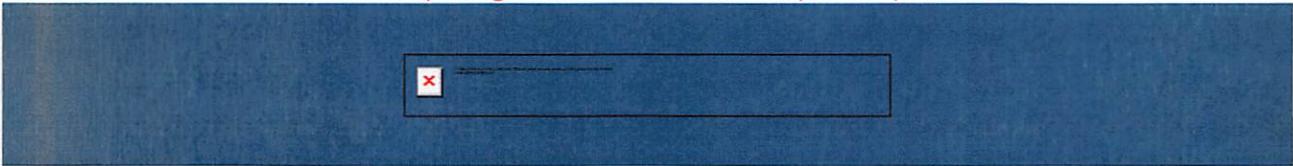
Changes to your reservation:

We understand that plans change and we are here to help. If the dates of your trip or the length of your stay happen to change, please note that this may

Micah Short

From: Omni Hotels & Resorts <reply@em.omnihotels.com>
Sent: Friday, November 14, 2025 11:16 AM
To: Purchasing
Subject: Your Reservation Confirmation for Omni La Mansion del Rio

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Omni La Mansion del Rio

 112 College Street, San Antonio TX 78205

 Phone: 210-518-1000

 [Driving Directions To Hotel](#) ►

Your Reservation

Status: **Confirmed** | Confirmation # **40062660827**

VIEW/MODIFY RESERVATION

 CHECK IN: 01/20/2026 (after 4:00 PM)	 CHECK OUT: 01/23/2026 (before 12:00 PM)
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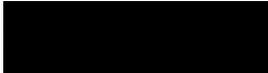
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OMNI HOTELS & RESORTS
reservations@omnihotels.com

Reservation Summary

GUEST	 411 Marti Dr Cleburne TX 76033 US 76033
-------	---

OCCUPANTS	1 Adults, 0 Children
-----------	-----------------------------

YOUR STAY

3 Nights, 1 room(s)

ROOM 1

Deluxe Room - 1 King

RATE

Government Rate

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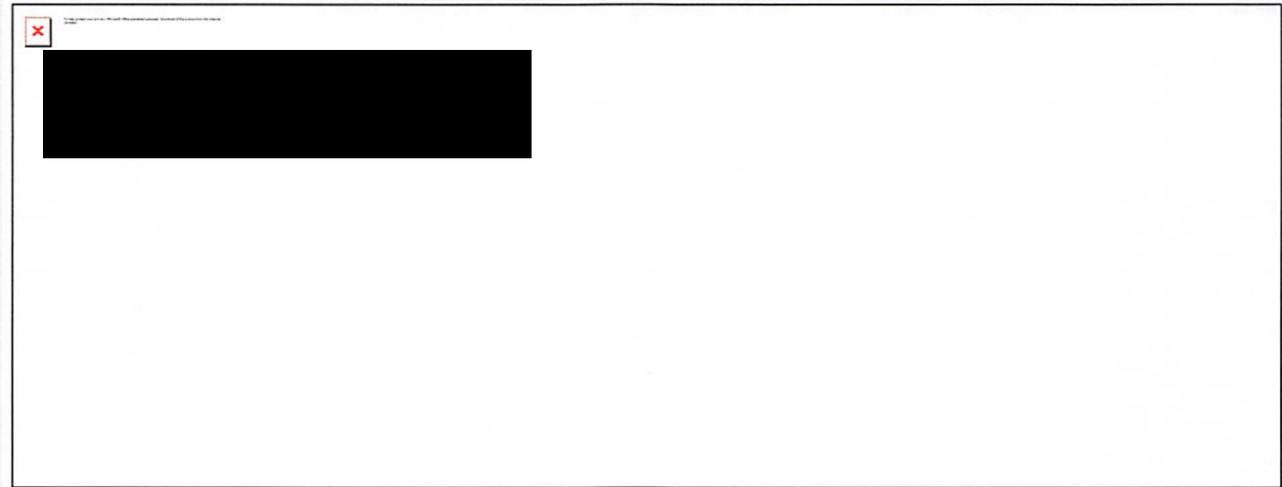
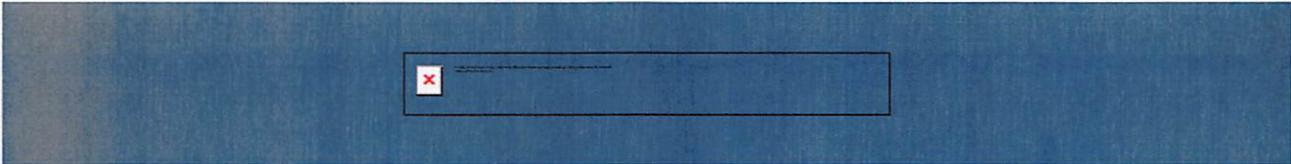
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Omni La Mansion del Rio

 112 College Street, San Antonio TX 78205

 Phone: 210-518-1000

 [Driving Directions To Hotel](#) ►

Your Reservation

Status: **Confirmed** | Confirmation # **40062660633**

YOUR STAY

3 Nights, 1 room(s)

ROOM 1

Deluxe Room - 1 King

RATE

Government Rate

Cancel by 12PM on 01/18/26 to avoid \$164.38 penalty.

Deposit not required

SUB-TOTAL

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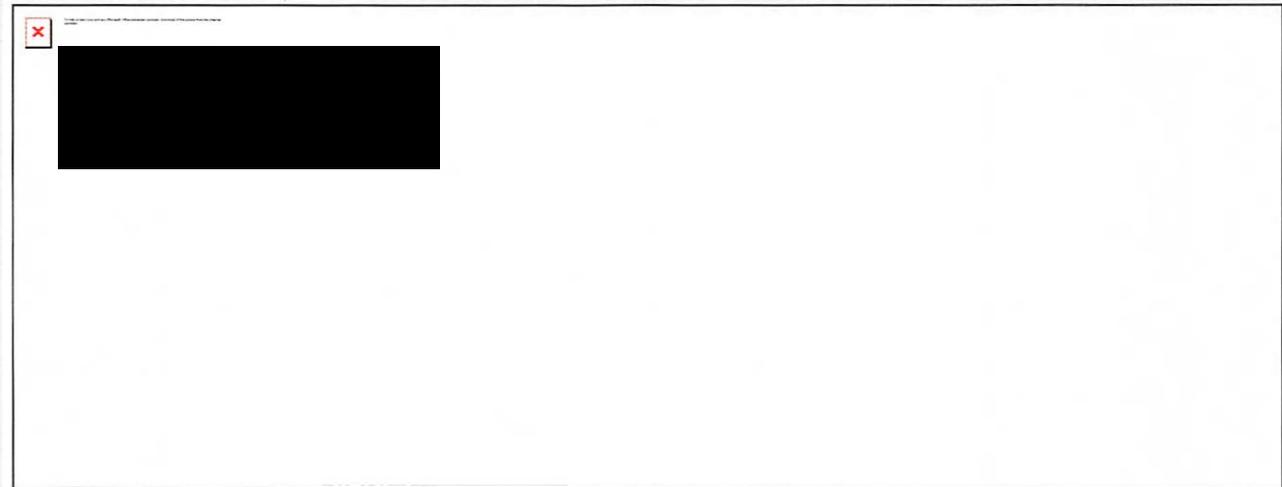
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Omni La Mansion del Rio

 112 College Street, San Antonio TX 78205

 Phone: 210-518-1000

 [Driving Directions To Hotel](#) ►

Your Reservation

Status: **Confirmed** | Confirmation # **40062662324**

VIEW/MODIFY RESERVATION



CHECK IN:

01/20/2026

(after 4:00 PM)



CHECK OUT:

01/23/2026

(before 12:00 PM)

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